

# TOSHIBA

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## Using Your Telephone to Change Strata® CIX™ and CTX™ System Date and Time



Once your telephone system software has been upgraded to MA228 or higher; and the access codes #651 and #652 have been programmed into your system by your installing/servicing dealer, you can change the system date and time from any telephone using the following steps:

### To set the date

1. Press an idle extension (Primary Directory Number or Secondary Directory Number) on your telephone. You will hear a dial tone.
2. While listening to the dial tone, enter **#651**. You will hear a confirmation tone. If you hear a fast busy, the feature code has been changed or is not programmed.
3. Enter the date as **YYMMDD**, where YY=Year, MM=Month and DD=Day. Example: To enter October 9, 2007, enter 071009.
4. Press **#**. You will hear a confirmation tone.
5. Press **Spkr**. The telephone returns to the idle mode with your telephone LCD displaying the new date.

#651

#651 071009

NO. NNN  
OCT 09 TUESDAY 12:05

### To set the time

1. Press an idle extension (Primary Directory Number or Secondary Directory Number) on your telephone. You will hear a dial tone.
2. While listening to the dial tone, enter **#652**. You will hear a confirmation tone. If you hear a fast busy, the feature code has been changed or is not programmed.
3. Enter the time as **HHMMSS** in the 24-hour clock format, where HH=hour, MM=minute and SS=seconds. Use leading zeros. Examples: To enter 6:05 AM and 30 seconds, enter 060530; and 2:30 PM and 45 seconds, enter 143045.
4. Press **#**. You will hear a confirmation tone.
5. Press **Spkr**. The telephone returns to the idle mode with your telephone LCD displaying the new set time.

#652

#652 120500

NO. NNN  
OCT 09 TUESDAY 12:05

### Notes

- The day of the week (Monday, Tuesday, etc.) is automatically set by the system.
- Contact your installing/servicing dealer if you encounter any difficulties with the above steps.